



**ENVIRONMENTAL SERVICES UTILITY
BOARD MEETING
MARCH 20TH, 2023
SUMMARY OF MINUTES**

The meeting for Kankakee Environmental Services Utility was held on Monday, March 20th, 2023 at 5:30 P.M. in the Public Safety Building.

ESU Board Members Present

Mayor Chris Curtis
Clerk Stacy Gall
Ald Mike Prude
Ald Mike O'Brien
Ald Larry Osenga
Ald Danita Swanson
Ald Kelly Johnson
Ald Reginald Jones

ESU Staff Present

Clara Hall, Tech Ops Mgr
Zach Newton, GIS/Ops Mgr
James Lopez, DPW Sr. Ops Mgr
Frank Hasik, DPW Ops Mgr
Ryan McGinnis, Lab Ops Mgr
Paula Rogers, Assist. Comptroller

Additional Present

Ald Lance Marczak

CALL TO ORDER

MAYOR CURTIS:

The Environmental Services Utility Board meeting is called to order for Monday, March 20th, 2023. Are there any public comments? Hearing none, we will move on to Section two, which is Roll Call.

ROLL CALL

CLARA HALL:

Ald Lewis -Absent Ald Swanson – Present
Ald Prude – Present Ald Johnson - Present
Ald O’Brien - Present Ald Jones - In Late
Ald Osenga – In Late Clerk Gall – Present
Mayor Curtis - Present

PRESENT: 6 IN LATE:2 ABSENT: 1

APPROVAL OF MINUTES

MAYOR CURTIS:

Let the record reflect that Alderman Jones is with us.
Do we have a quorum, so we will move on to Item 3. Is there a motion to approve the minutes from February 21, 2023?

ALD SWANSON:

I'll make that motion.

ALD JOHNSON:

Second.

MAYOR CURTIS:

Motioned by Alderwoman Swanson and seconded by Alderwoman Johnson. Is there any questions, comments changes or additions to the minutes? Seeing none, roll call.

CLARA HALL:

Ald Lewis - Absent Ald Swanson – Aye
Ald Prude – Aye Ald Johnson – Aye
Ald O’Brien - Aye Ald Jones – Aye
Ald Osenga – In Late Clerk Gall- Aye
AYES: 6 NAYS: 0

APPROVAL OF BILLS

MAYOR CURTIS:

The minutes are approved. Next, we're going to move forward to the bills you should have in front of you. The bills for March 20, 2023 totaling in the amount of \$658,911.24. You also have the previous bills from March 6th, which were in the amount of \$407,473.13. Is there a motion to approve the bills for the March in the amount of \$1,066, 384.37?

ALD SWANSON:

So move.

ALD O'BRIEN:

Second.

MAYOR CURTIS:

Motioned by Alderwoman Swanson and seconded by Alderman O'Brien to approve the bills. Are there any questions or comments about the bills for the month of March? Alderwoman Johnson?

ALD JOHNSON:

We've been paying the legal services from ESU when she was on a contract, are we going to pay those differently now that definitely would city attorney.

MAYOR CURTIS:

She's actually a city employee. Yes. So that will be paid out of there but we are we are looking at the upcoming year of moving that into the general operating budget. So, in fact, we didn't actually we did do that. So, we've moved all of legal out of ESU for this current fiscal year into the general operating budget. And we'll continue that going forward. We're also looking at moving some of the other things we've had a lot of things that we split up over the years we've had legal and half we've had HR and half we've had some other employees so we're going to try and put everything in the proper places. So, we I think we can do that going forward now with our operating budget. So, but you won't see Dawn's bills on here because she's we're Mary Lou was a independent contractor that we paid for professional service, Dawn is an actual employee of the city of Kankakee. Any questions or comments about the bills? Seeing none, roll call.

CLARA HALL:

Ald Lewis - Absent	Ald Swanson – Aye
Ald Prude – Aye	Ald Johnson – Aye
Ald O'Brien - Aye	Ald Jones – Aye
Ald Osenga – In Late	Clerk Gall- Aye (abstain from #33229)
AYES: 6	NAYS: 0

MAYOR CURTIS:

Bills are approved. Next, we'll move on to Item five and our monthly activity and we'll start with Mr. Lopez Street & Alley report for March 20, 2023.

JAMES LOPEZ:

Everything's pretty much in the report. A couple of things. The sweepers were put out today. And takes about a month to get through the whole city from start to finish. If we don't have a lot of rain days, we have a lot of rain days that can't sweep. We're going to try to get through it as fast as we can. We have three sweepers out we're actually sweeping the alleys as well. And we weren't able to rent the forestry machine because of the mild winter we had but the County is lending us a mower plus a body at no costs. So,

we're doing the retention ponds now and hopefully we can get the rest done when it dries out.

MAYOR CURTIS:

So, we'll start with Alderwoman Swanson.

ALD SWANSON:

(inaudible) significantly better.

JAMES LOPEZ:

Our goal is to paint those and I did reach out and it didn't work but I tried to get a hold of the railroad and said hey, you know I don't mind donating all the hours can you guys donate to paint and they said no. So, they I just got that router that are last late last week. And I'm still waiting to hear from Jim.

MAYOR CURTIS:

Part of the goal there is Water Street and a Hawkins to paint similar to what we did with Brookmont Boulevard and keep those clean and then when you cut and down around there you have a solution to try and keep it from essentially growing back up.

JAMES LOPEZ:

So, you see that there is some still some stuff on East Avenue and West Avenue. That's what the machine is going to help us with in the end of this week. So, the rest of that and then whenever they can reach. We left what we thought the machine can get. So, our guys didn't have to work as hard to do it. But as you can see, the county saw that we're doing such a great job at their site as well by the County Highway Department.

ALD SWANSON:

I wondered. It all look great!

MAYOR CURTIS:

So, the goal is to get those all looking white to sign agent and we'll look at the lighting issues there once that's all completed. Alderman Jones?

ALD JONES:

The big machine coming out to hit the alleys patching machine.

JAMES LOPEZ:

I was just speaking with Clara about that we have to get, her guys are going to come and do the electrical part because it's got to be plugged in. And I'm hoping to get a motion in the first the second week of April. I got a guy from Limestone that instead of us having to have it delivered. He's actually *(inaudible)* on the service charge. So, we were gonna pick it up straight to him. So, we're gonna make that tank portable. Which is great!

MAYOR CURTIS:

Alderman Prude.

ALD PRUDE:

Yeah, I even seen today seeing patches being done. I really appreciate that. Again, whenever I call I just want to say Thank you.

JAMES LOPEZ:

We actually have to patch machines. We rented another one. And we're hoping that there's no more So, we're hoping it was the last, and they're hitting every hole they see.

MAYOR CURTIS:

Any other questions for Mr. Lopez? Seeing none, thank you. And if we can let the record reflect Alderman Osenga has joined the committee meeting. We will now move on to ESU Technical services and Miss Hall would you like to lead us in that?

CLARA HALL:

Everything is in the report. I just wanted to bring to your attention that I started a different layout or format for our report so you guys can get a feel for everything that we do. We have been more proactive with the streetlights. I don't know if you guys have seen on the city website and social media that we did a PSA for streetlights. There's a QR code. They can click on it and it goes to a form where they can report a streetlight out. But in fact, if you see a street light out to please let me know. That's really all I have but also to let you know we have received the poles we ordered last spring.

MAYOR CURTIS:

We're looking at ordering poles now so we can get those next spring. They're about a 10-month delay with those. Okay, so there any questions for the ESU Technical Services Department? I will say, I do want to give a shout out they're continuing to work on the cameras and getting rolled out. There's been several more of them and adding so they're gonna do a good job when they can get out and put those up quickly. Alderman Prude?

ALD PRUDE:

I just want to thank Miss Hall for that QR Code for the streetlights. It will let us know whether its the city lights or whether its Com Ed. And you could call it either one of them right?

CLARA HALL:

Yes, they all come to me. If it's a Com Ed pole, I know what to do with it. If you click the link, it will allow you to

report a metal pole, black decorative pole or Com Ed pole. So that same form, you can report all there.

ALD PRUDE:

Okay, Thank you.

MAYOR CURTIS:

Next, we'll move on to the sewer services report. Mr. Newton would you like to come up and give us an update.

ZACH NEWTON:

Thank you, Mayor we had a good month. Proactive area cleaning. Almost 10 miles we're done. That's thanks in large part to the weather kind of operating. Temperatures are nice we're able to get out. Keep that going. At one of our live stations Luke station 500. We do go down and we had to take it out of service. We have set up bypass should we need it. Everything is okay as it can't be for now. Just keep an eye on it. Until we can get another pump in.

MAYOR CURTIS:

Zach, we have ordered that correct? But it takes us six months to get.

ZACH NEWTON:

Yeah, we're looking at probably six to eight months. Along those same lines, our camera truck which we can talk a little bit more about later is out of service it went down and I think we're at a crossroads with that where we go in better news FERC responded that they accepted our you know I or notice of intent for application. They've accepted our use of the traditional license process. So that's a good thing. The next step from here is in early May, a site visit with the interested stakeholders and public meeting. And the flow meters we had that meeting last week. Those are installed they should be getting good data now as we speak so hopefully, we'll get a couple of really good rains and we can see which basin we need to address next. I would like to thank DPW for their help over by the hydro. We've cleared out the jungle that was over there. It's looked a hot mess for years. It's looking very good now and I appreciate that. Likewise, with Clara and her team. There was a couple of stations that needed some electrical work and they got it done for us.

MAYOR CURTIS:

Any questions for Zach tonight? Alderman Osenga?

ALD OSENGA:

(inaudible)

ZACH NEWTON:

I can provide a map of that next time. There's like 14 of them in various places around all around the city yet the

idea was to put them in places where a unique basin that's what we call basin we're just services one area of sewer so that you will be able to sell what the what the inflow is. Based on rain. The receipt normal baseline ever ranges go up. So, it's just those placements are designed to catch the flow conditions you need for that particular area of the city.

MAYOR CURTIS:

The overall goal is are these 14 areas that basically covers almost the entire city take about 90 days for analysis roughly. Once we're done from there, they'll give us the result and then we'll look at which part of the city we think is the worst. And then we can move the ones that we have the three into that particular section in the city and then drill down even to more particular areas. So, giving example if we find that the west side is the high area that has the next area that we need to address that we could get in the area and find out was it really in the Gracefield area Is it really over by Court Street is it really find out what area that section needs to be prepared more detail to figure out where the most infiltrations are the questions? Okay. Talk to you. Alright, next we're gonna move on to our lab services, Mr. McGinnis.

RYAN MCGINNIS:

There is not much to report for February. (inaudible) is what's moving up the ranks and it was more than that we're seeing good results with that. We have been taking care of a couple of industrial issues along with Zach to get those working towards a resolve.

MAYOR CURTIS:

Any questions for lab give you a little bit of an update CSL now has a pre-treatment facility that they started basically the beginning of the year. It has significantly reduced their loading levels down which is a good thing for the wastewater treatment facility but their flow levels have increased which from a financial standpoint for the city can Kia still kind of kept us where we need to be and where we budgeted that for right now. So why some of the surcharges and things have gone down the flow has gone up and so we're kind of balancing out there Okay, thank you, sir. All right, we're going to move on to Financials. Miss Kubal is taking advantage of the warm weather and enjoying a little bit of spring break with her family. So, with that, we've got the distinction of having Miss Rogers lead us through the financials tonight. Before she gets into it. I do want to say I did talk to Comptroller Kubal over the weekend and just seeing some of the stuff that's been presented for the past

we'll call it 60 days or so. Miss Rogers has really been crunching down hard on the ESU and really looking at outstanding receivables were read on a 30-day-60-day, catching up a lot of just call it little tiny things that need to be caught up over time and really our ESU is in you're gonna see these financials was a really solid shape here. We had a little bit of some nervousness here about where income was coming in. Expenses was never seen. The problem with this is really up to date. And I would say we're really have a probably a 99% accurate look at where our financial debt and that is due to her hard work over the last 60 days of really kind of ripping apart ESU trying to put it in a format that she would like to work with and then presenting that the Comptroller Kubal and both of them I think have been very excited about moving forward with the issue and I just want to give her a thanks for really spending the last about 60 days of just really diving deep and getting a firm understanding of where we're at for financials and you're gonna see those reflected in these financials as we move forward. So, I will turn this over to you and let you lead us through.

PAULA ROGERS:

Okay, I would just point out real quick where we are financially. We're doing really well expense wise, we're well under where you would expect to be for the budget mark. We're at 83% for the year as far as the number of months that have passed. And we're certainly quite under that in most of our areas. We're caught up on our expenditures so there isn't anything out there that's going to come along later. One caveat that I would mention we do have three pay periods in the month of March. Salary will go up some but it's not significant enough to be a problem. And in the revenue area. I want to point out that we are up to date on all of our Billings. The one place that I did want to mention that is going to come out well over budget. The IDOT billing that is billed quarterly, there is still an entire quarter plus an additional month to be recorded. But we will record that next quarter until 3/31. I think for next year I will set up in a curl so that goes in monthly instead I haven't come through in bumps at the end of each quarter. But that's going to put us in a very good position. That's an extra \$33,000 that will get added to that. We're in really good shape. And I'm prepared to get stuff out to the auditors in the next week or so. So hopefully we can get this fiscal 22 wrapped up before fiscal 23 is over. Does anyone have any questions?

MAYOR CURTIS:

Thank you, overall the only thing that may be a little concern and we've been talking about this as fuels over budget in every department but that is one of those things that we couldn't control the cost of these past year. So, we'll have to look and adjust that at the upcoming year. But again, if you look at it overall, incomes total revenue is about 92.7%. So, we're just about we'll call it 10% above where we should be at this point a year and expenses are at 78.5%. So, we're sitting about 5.5% below. So far so pretty solid report going into the we'll call it the last 60 days here. of our fiscal year. So, any questions, comments? Okay. We'll move on to our business. We keep hydro update on there. Zach, you want to give us a quick update. I believe there was a meeting on Friday correct.

OLD BUSINESS

ZACH NEWTON:

So, Neil and I met with Sergeant & Lundy on Friday to kind of assess where we're kind of at the hydro overhaul. And I think that we have a clearer picture about what we need to do to move forward. I know that we discussed maybe putting in some new technology, but I think there's a lot of a lot too many unknowns. Probably a too big loss of our capacity to make that worthwhile. So, I think that that gives us a solid direction. We're looking at having a budget estimate in about three weeks. And we can start , after that maybe put together some kind of engineering. I guess also to keep in mind so there's a lot of moving parts in place. We have the hydro revamp. There's also the dam. The dam fixes. The FERC relicensing so a lot of moving parts.

MAYOR CURTIS:

To give you also a quick update, Senator Joyce office. They did present a bill that did get out of committee so we'll go to, the floor for discussion. The concern before was trying to tie on was basically a lot of people aren't in favor of creating new dams. But this new bill basically targeted Kankakee, Wilmington and some other a couple other areas where it's just trying to get some hydro components of it and going forward. So good news is at least got out of committee and we ought to have some discussion on that going forward. So that's an area that we're hoping that maybe we can tap maybe some funds there and so any questions regarding the hydro update? Alderman Marczak?

ALD MARCZAK:

I just I wasn't really following you. Are we looking at just you know, doing what we have to do to fired up? are we actually looking at updating the generators?

ZACH NEWTON:

I think we're looking at, whether it's going to be refurbishment or getting something similar.

MAYOR CURTIS:

So, it's a complete revamp and upgrade that we're looking at but there was a new technology out there of how you would use those basically the turbines, correct? Yeah, it was like an Archimedes does and it's such a new thing that the way I'm being told is we'd be almost be like the guinea pig, the tester. We don't know if we want to be the tester for our project is supposed to last for years and find out it doesn't work very well have to spend that kind of money. So, it's more of using some of the old ways of using the hydro plant. It's just a matter of if it's all new equipment or it's a rehab or to a combination of both. But the technology is staying with the current technology and not using the old to a newer technology that is just being developed. And we'd be like a test component which is can be a good and a bad thing. But if it doesn't work so well then we spend a lot of money to find out that we're not working well.

ZACH NEWTON:

And then I guess to further answer your questions, again, there's a lot of moving parts so we have turbans one and two that you know what we're doing, one look at turbine three. Sergeant & Lundy has taken a look at that with the electrical to see if we can't get that up and going in the meantime.

NEW BUSINESS

MAYOR CURTIS:

Any other questions regarding hydro? Thank you. Alright, we're gonna move in there is no unfinished business. So, we will move into new business

Item 8A: ESU Superintendent Position

and start with Item A there is no vote. This is just discussion at this time. As you know, we do not have the ESU Superintendent position filled. I'm kind of acting as a quasi-superintendent, which isn't a proper way we should be running this department. There's just too much work that the Operations Managers need to report to. I don't have the knowledge that's needed. But we're also having difficulties finding somebody that would be interested in that position.

We started looking you know, well over a year ago, where it comes to is right now, if I remember correctly, the ESU handbook called for the superintendent to be a professional engineer. And that's where Mr. Richard Sims was. Then we adjusted it I believe in 2017, to remove the professional engineer part and just said an engineer in general. And that allowed a Pete Schiel, who had an electrical engineering degree to operate under the factors. The question I'm bringing to here and again, we're not we're not acting on this tonight. I just like you guys to think about it and see what your thoughts are. Let me know discussion here. Do we continue to look for a Superintendent that has an engineering degree or do we look for a Superintendent that has the knowledge of Lab, Sewer, DPW and Technical Services and also as a management of people type of position also, a lot of these things that we're doing in the past. Mr. Simms would be the professional engineer, and then his engineering services, he'd build the city to do the engineering services, whether it be some certain reports or different things of that, quite frankly, we're still using engineering companies. Zach's working on to talk about it later here with Stantec. We've got Lab Services, working with Strand for some environmental stuff. We've got Pigguish Engineering, working with the conjunction with Sergeant & Lundy for the hydro, we're still using engineering companies. We're just outsourcing it instead of the engineer who would be here. The other problem we have is you know, before an engineer, if they weren't going to outsource that those people probably are significantly. I'm gonna say well north of \$150,000. It's not even pushing up to \$200,000 hours to want to leave and come to a job to be full-time for that. So, not given anything but I just want you to think we do need to get some type of Superintendent or do we open that up without having the engineering requirement and looking for somebody with the Lab services and Sewer service to the knowledge and the people skills when there's personnel problem or the day to day questions. And they're working with the outside engineering companies that might be needed. Like we're doing now? Or do we keep that requirement in there, we continue to look for that person. It's almost a little bit of a unicorn that you're looking for. But again, we're going through if you're looking at the supervisor salaries, that's one of the reasons we're under it looks pretty good because we haven't been paying for a superintendent since October, November. That's great. But that's not probably the best

thing for the city going forward. So, I wanted to put on there again, no action item discussion only, but I thought it was time to start putting that out there and see what everyone's thought was with this committee, and then we'll even have to talk about what the whole council wants to think about that. So, mull that around in your head. Let me know your thoughts. Let's talk to each other what you think and just a direction we can continue to keep looking but we do. I do believe that. Miss Hall, Lopez and Mr. Hasik and all our Operation Managers, Ryan and Zack they do need the person on a day to day basis that is just working with them next to them in their offices to do stuff. It's I'm limping it along, but it's probably not the best way to do it. You know, they sometimes need an answer in five minutes and if I'm not available for two or three hours, that doesn't help them. Questions, thoughts? And we'll just keep it under old business. Alderman Jones?

ALD JONES:

Yes, sir. What number are we talking about in terms financial?

MAYOR CURTIS:

So, the cost before is Mr. Simms and Mr. Schiel we were paying them \$150,000 a year when we had Mr. Jay and we paid him \$125,000 and it was going to be kicked up to \$130,000 at the end of the probationary period. And that's what we wanted to sell. So, targeting probably somewhere in that it's north of 100 but preferably and try to keep itself at 130 somewhere in that range

ALD JONES:

Is that comparable?

MAYOR CURTIS:

with an engineering degree, No. And with an engineering degree 150 is probably not doable either to get the person that you need to have in that spot. If you're going to get an engineer in there, you need an engineer that is capable of not outsourcing all the engineering work that can do it all themselves and if they're gonna be doing it all themselves, they're gonna want to some significant compensation for that. Alderman Prude?

ALD PRUDE:

Are we paying a lot more outsourcing the work?

MAYOR CURTIS:

We're actually right now we're not. It's been pretty minimal. I mean, we did under enter into I think I'm Piggish. We probably, I'd have to look at the bills, but you've seen that there probably been 1000 A month 1500 A

month for just some consulting there. When you got some help with Robinson Engineering for the MS4 reports, there's about four or \$5,000. Somewhere in there that we all sourced them to help Zach with the MS4 reports. Again, that would be he would expect that would be the job of the superintendent to do those reports. What we were finding, even with our past Superintendent, he was outsourcing it to engineering companies to and I was looking at it that should be the job of the actual Superintendent if you got that engineering degree behind you to do that work instead of outsourcing it. So, Ryan right now there's some environmental stuff that is needed with some wastewater permits. Some other things that he's very capable of, but also need a little bit of just some, some assistance and some guidance on a few things that cost to get those wastewater permits for about 19 to 20 industries with up to about \$7,500. So, you're somewhere we've got an error budget, we're still below budget, all contractual services, but you're ranging from a couple 5000 to 7500. Do anything that's we're going to talk about here that's been very expensive and whether we had an engineer or not, we still would have to outsource it and that's the Stantec engineering that we're gonna get to that's for the new FERC licensing tickets, this hydro plant back up and running. That's not a typical thing that we do. But this is going to be about three or four-year pricing process so that we can get the hydro relicensed for another 40-year period. We haven't had to do that in the past just because we don't expire till 2028. On our current Hydro through 2028. Okay, so we're having to start that work now because it's about a three to five-year process.

ALD PRUDE:

So, if we are outsourcing and we are staying under budget. We could find somebody who's not an engineer to do the work.

MAYOR CURTIS:

I just I you know if you guys want to talk to some of the department heads, I have I have brought it up to I don't think I've talked to DPW by I've talked to several of the other operations managers and just tried to get their thoughts on what they need and what they're looking for and I said they're looking for that. That person that your they still need that person they can call three, four or five times a day with some questions. And sometimes it's a 32 second call sometimes it might be a 10-minute call.

Item 8B: Sanitary Sewer Lining Bids

Last Thursday, we got the we had the bid opening for the sanitary sewer lining. If you remember we showed the video of the what we were calling the gushers the collapse line over in the east side and then over in Hillcrest some lines that need to be done. If you remember correctly, we allocated out of this recommendation from this committee and the ARPA we allocated \$625,000. The engineers estimate was \$550,000 for the sewer lining repairs. And then we put in our \$75,000 for the flow metering flow monitoring that's going on right now. If you look at the bids in there, we got four bids for the sewer lining repair. Again, engineers this estimation was \$550 If you looked at lowest bid came in at \$599,200. There's also an alternate bid in helped me Zach, what was the alternate bid for? I forgot I apologize.

ZACH NEWTON:

The alternate bid was to install a manhole west of about the Hillcrest about the area of Hillcrest lift station in line 500 feet of 10-inch line from that new manhole to Hillcrest. The idea is that the way that we have is set up now. It's not ideal if there was ever an emergency we had to bypass pump basically have a pit in a valve. But again, if there was ever an emergency, much like what we have going on at lift station 500 we're able to bypass pump. So that's what that's what the alternative that would do.

MAYOR CURTIS:

So that was the bid so even at the \$600,000, we're \$50,000 over engineers estimate if you add in the alternate bid your \$90,000 over engineers estimate or the \$550,000 that we allocated our funding. The question, I'm bringing to the group tonight is in my understanding and talking with Robinson they said that we could do a few things less to get down to that by 50. This would fix all the gushers flicks the collapsed area probably would fix all the sewer lining over to Hillcrest area and that would save a set some of that \$50,000. To get us down to what we budgeted for. The question I have for this group is do we want to potentially add in another at least \$50,000. If not, \$90,000 in kit this completely done? To what we want? I think the gushers has to be done in my opinion. The question would be we could complete almost all of actually Hillcrest would be completed. If we did this whole work Hillcrest is that same we're done but we kind of are in our lifetimes. We will never worry about sewer lining over in the Hillcrest area. A lot of those roads, they've had some sewer lining done in

the past. The ones that were in red that were in your map that was really bad. Those would all be completed. If you did it with the extra 90,000. You get a manhole cover of the manhole, the new manhole with that Zach is recommending we could pay with that a couple of different ways we could go back to the Committee of Whole and ask for an additional \$50 to \$90,000 from ARPA. If that's the consensus of the council. We could do it through capital out of ESU. We haven't set the capital budget yet for ESU. We're working on that now. Last year we budgeted \$500,000 we're hoping to do every bit of that again this year because we're spending \$525 and quite frankly, we probably need to be spending about eight or 900 or I could almost say a million dollars in capital. There's a lot of things that every department needs. So, discussion is Do you feel we should scope the work back to meet the 550,000? Or should we go to a recommendation to the Committee of Whole to request an additional \$50 or \$90,000 of ARPA money and do the whole project and be done with Hillcrest and the gushers once and for all and then somebody that's in these seats can worry about that 50, 60, or 70 years from now. Alderman Osenga, you had a question?

ALD OSENGA:

(inaudible)

MAYOR CURTIS:

I see nodding heads, Alderman Prude. Seeing some nodding over here. Okay, I've got a consensus that will we're going to do is we do want to accept the low bid. So probably the first meeting in April we'll let this fit. What I am going to ask then is for somebody to make a motion tonight for recommendation to city council to accept the bid of six a little bit of \$640,006.64 I believe it's Hoerr Construction. Am I saying that right? doesn't spell that way but from Hoerr Construction to do the full amount of work along with the ultimate bit of getting that manhole cover in there for recommendation to city council.

ALD JONES:

I make that motion.

ALD OSENGA:

Second

MAYOR CURTIS:

Motioned by Alderman Jones and seconded by Alderman Osenga. Are there any questions? Alderwoman Johnson?

ALD JOHNSON:

There is a gusher in front of Aqua on Cobb. Is that in this?

MAYOR CURTIS:

Yes. Is that in this or have we sold that as in this work also, in the meantime, Zack you got an update from Aqua, did go and take a look at that correct? Yeah, we thought it actually might have been one of their waterlines broke. Yeah, it's not.

ZACH NEWTON:

They seem to say it wasn't it was just groundwater that was infiltrating around that lateral. But because it was a lateral problem. We asked them to take a look at it and fix it just like we would a resident and they did. And they dug it up and sealed it off. So, if during it during the work, they find that no work is needed because of that now, then that's just money that we save. If there's still more work to be done, then there's more work to be done.

MAYOR CURTIS:

Zach did talk to them and contacted me and had them look at that immediately because they were actually we're concerned if it was actually domestic water. It was costing them money. And they may not know but it's it was just groundwater. Awesome around there. So, thank you. What we would do that is our next scheduled ARPA meeting is not to leave May or did we say or is April? Yeah, I think it was April. Knowing that we'd released this bid knowing that it looks like it's the consent of the council to at that time we this is gonna be a we release this now. But this is mostly going to be a next fiscal year type of project so we can we can get to that money in later time and get the work started. So that can be completed by August. So, we have a motion on the floor from Alderman Jones and a second from Alderman Osenga to recommend to Full City Council at the next meeting, the acceptance of the little bid of \$640,660.00 Is there any additional questions or comments? Seeing none, roll call.

CLARA HALL:

Ald Lewis - Absent	Ald Swanson – Aye
Ald Prude –Aye	Ald Johnson – Aye
Ald O’Brien - Aye	Ald Jones – Aye
Ald Osenga - Aye	Clerk Gall- Aye
AYES: 7	NAYS: 0

MAYOR CURTIS:

Item 8C: Camera Truck

Good we will have that on the first meeting in April for official approval. Next, I'll let Zack come up again and talk regarding our camera truck. Again, no action tonight. This is discussion only. But this would be something that we

would put into the potential budget or somehow for the fiscal year 23/24. But as you heard earlier, as Zack mentioned, our camera truck is kind of kaput, and he's got an idea of it's a lot of money. But he's got an idea of how if we go this direction, how we could save some of that money not only for their day to day work, but also not having to hire somebody televising the sewers like we did last time, which costs us a couple of over a couple \$100,000 to do just the Hillcrest in Riverview area. Their team could potentially do it on a slower basis, but they could potentially do it.

ZACH NEWTON:

That's correct. So, yeah, our camera the crawler that goes into the sewer. It died again. And it's only been about three years since we got that it was close to \$20,000. We're looking at maybe a \$7,000 repair to get it up and running. But really, at this point, I just I feel like we gotta go a different. The chassis to that is from 1986. It is still it still goes but it's showing its age to as the Mayor said, new camera truck I know is not cheap. I think the only way to make this work while is that if we were to get the camera truck, we would have to take the televising of the basins after the flow study. We'd have to take that in house. And I think that's how we can recoup the costs after a few years we have 14 more basins to look at. Busy sewer, it was over \$200,000 to look at a couple of those basins. I think that it would have it would pay for itself in time if we were able to bring that in house. But regardless, you know, we're kind of dead in the water right now. We have no camera to televise and even if even if we make a decision soon for the chassis we're still looking at months maybe later at the end of this year. There are different ways that we can we can do that with the camera system and the crawler kind of fitted into what we got but I guess the sooner the better.

MAYOR CURTIS:

Zach, can you explain so there's two pieces here there's the actual camera itself, right which is a cost of about brand new about what?

ZACH NEWTON:

The camera itself is probably \$150 maybe a little bit more

MAYOR CURTIS:

So, \$150-\$275,000 for the camera and that's what you use for everything use it for almost everything, correct? Seeing where there's lateral breaks within our alleys, our lateral connections, everything

ZACH NEWTON: Right. It's our eyes in the sewer.

MAYOR CURTIS: And then they also are using it on a truck right now that is from 1986. It's limping. So, you're trying to and we're figuring a truck could be somewhere in the range of 40 to 45,000?

ZACH NEWTON: Probably a little higher than that.

MAYOR CURTIS: Like 14 to 45,000 for it basically. It's like a box truck? Like a moving van box truck?

ZACH NEWTON: Yeah, that's right.

MAYOR CURTIS: So, we're not tonight we're not again not I've got to get with Comptroller Kubal. I've got to give Zach, we got to set the budget for the upcoming year but we're putting it out there that that may be something that we're looking at how to pay for that. The interesting thought as I said Zach had said as we hired visual sewer there was a low bid. It was about \$212,000 Remember to get us all this information. They were the ones that found all those gushers for us did all that work. They did a relatively quick time period. Zach believes that him and his team probably could do this. It would be a slower, they sound like they're going to turn this around in 90 days or 120 days. Sometimes the do an area that they did is large last time could take them almost a full year because they got their other work that they have to do nine months or so. But we could start televising our own. Finding our own gushers and everything and then maybe that paid for itself over time. It just would be a much slower process. That's because we don't have the personnel power to dedicate them 40 hours a week to just be in camera in an area. Alderman Jones?

ALD JONES: So, we don't have a camera right now to see if we got an issue. We call you don't have nothing really come over and look inside.

ZACH NEWTON: There's nothing that I can visually see that they can tell you.

ALD JONES: or just call because I think there is something going on and we will possibly have to pay somebody to look at it for us.

MAYOR CURTIS: The reality is we have to have a camera for our ESU services. You How often do you use it? Daily? I mean three times a week.

ZACH NEWTON: We would get we would use it every day, if we could.

MAYOR CURTIS: So, I'm bringing it for you. We don't have estimates and costs. We just have some ballpark figures but I said let's put on there. I'm gonna get with control a coupon in the coming week here and figure out how does that fit into our budget and bring that back to you hopefully, sooner than later. It might even we might even circumvent this committee and talk about bringing it the first meeting and eighth potentially. So just general council. Alderwoman Swanson?

ALD SWANSON: I just wondered if there's ARPA funds they could be we could use.

MAYOR CURTIS: We still have some sitting there but we keep gobbling at it.

ALD SWANSON: I understand that but, I believe those funds should be used for stuff that is entirely necessary for our city to run an efficient manner.

MAYOR CURTIS: It's for the sewer system. So, I believe it would be eligible to just confirm that. I believe it would be because it's sort of related. Alderwoman Johnson?

ALD JOHNSON: Is something we'd have to order?

ZACH NEWTON: Yeah. The camera system itself would probably be a few weeks, but the chassis would be months.

MAYOR CURTIS: We probably have to use the old vehicle for a while.

ZACH NEWTON: Yeah, that's definitely a possibility and something that will probably have to do.

ALD MARCZAK: I was just wondering you know, if you're using it every day, I guess that kind of makes a difference between going on a truck versus, you know, a trailer a pull behind trailer. So, I guess you know, that's not really a best option. I think the best option would be on the truck.

MAYOR CURTIS: We'll move quickly on this and we'll report back to everybody by emails and how we're proceeding forward.

Item 8D: MS4

If everybody can sit back this is a we have to have basically a presentation and so Zach needs to spend some time to talk to you about MS4 and kind of give a we're required by certain guidelines and stuff and he wanted to use a little bit of time here because this will count as part of your you can check that box to the presentation. Correct? So, we're all going to listen to his report so that Zach can check a box and keep our reports moving forward.

ZACH NEWTON:

Alright, so as the mayor said, this is something that we have to do for the Illinois EPA. The MS4 stands for municipal separate storm sewer system, and it applies to us as a small operator. The major components of this are the six minimum control measures. The first control measure is public education and outreach. So that would be things like social media, and pamphlets. I believe Clara, and she's working right now on one with QR code. So that would fall under this, this this category. The second minimum control measure is public participation and involvement. So that looks much like this. Community meetings, Ward meetings, neighborhood meetings, community groups and that just provides an opportunity for education and feedback. Number three is illicit discharge detection and elimination. So, we have a plan that has been developed to detect and eliminate illicit discharges within our system. We have a map that shows all of our industrial outfalls into our system, and we do monitor those as often as possible. The fourth minimum control measure is construction site runoff. And so, we get a lot of help with this from our city engineer. But basically, there's best management practices and they are outlined in our stormwater pollution prevention plan. And as I said, the city engineer helps us to keep an eye on that when there's construction activity. The food control measure is the post construction runoff control. And those again are outlined by best management practices in our stormwater pollution prevention plan. And the last control measure is pollution prevention and good housekeeping. So, this would be like DPW and their salting of the roadways, and the creeks and retention pond maintenance. So, I guess all of that to say that this is definitely a team effort. Again, even with the Lab, they need to sample for us at times. And so that's much appreciated. Yeah, that's, I guess that concludes it.

MAYOR CURTIS:

Item 8E: Stantec Engineering Proposal

This has to do with our relicensing. Relaxing. This has to do with the continuation of our 2023 relicensing of the FERC for hydro plant power. We engaged them last year they got other reports out for Zach. It was a packet about two inches thick, if I remember correctly from what Zach showed me what they had to put together for last year. They got to do some very similar things this year, including getting having some public hearings, some other things and we're evaluation. So, they presented a proposal and we're going to add this for probably two to three-year periods. So, we're gonna look at this for about the next two, three fiscal years, but this is what we got to get to get that 40-year permit to keep the hydro running. They gave us a proposal, with an estimated cost of about 99,000 Last year. We had a very similar proposal. We ran that through so you know where it's on the budget, we just made the last payment of about 43 or \$45,000. We did it under administration contractual services. As part of that \$250,000 line item I think we're 121 side we just paid that bill in March so it hasn't come through here yet but it'll still keep us under budget there. So, we'll be good. That's where we pray line item this for the future for the upcoming fiscal year also to have this but this is unfortunately the work that we got to do to make our hydro work. So, Zach brought this forward. And talking about before even if we had a superintendent in place, this is something we'd have to outsource no matter what. But Zach is basically running with this right now as part of his team. Zach, you have anything you want to add to that?

ZACH NEWTON:

Yeah, just to add on a little. It is very specialized. As you can imagine. The team that I'm able to work with they have experience with doing these relicensing projects so, their help is really it's crucial.

MAYOR CURTIS:

And they were part of the you got you basically got the FERC plan of going forward that was approved correct and that was through you and then you working with them in and getting it the way you wanted it.

ZACH NEWTON:

Correct.

MAYOR CURTIS:

So, before you have a proposal from Stantec. This will be the second year, the estimated cost is \$99,000. And continuing to work again. Be prepared that will be coming

back in a year probably again, and another year after that to get this 40-year licensing but I'm looking for a motion to enter into this agreement to continue going forward for relicensing.

ALD SWANSON: I'll make that motion.

ALD PRUDE: Second.

MAYOR CURTIS: Motioned by Alderwoman Swanson and seconded by Alderman Prude. Any questions or comments? This is the kind of stuff that just flies over my head to be honest, it's luckily Zach understands it. So, seeing none, roll call.

CLARA HALL:	Ald Lewis - Absent	Ald Swanson – Aye
	Ald Prude –Aye	Ald Johnson – Aye
	Ald O’Brien - Aye	Ald Jones – Aye
	Ald Osenga - Aye	Clerk Gall- Aye
	AYES: 7	NAYS: 0

MAYOR CURTIS: Proposals approved. So, we will get them started on the next steps and this is the year there'll be some public outreach correct that we have to deal with, correct?

ZACH NEWTON: Some potential studies in the vicinity of the hydro, wildlife and that sort of thing towards the wildlife.

ADJOURNMENT

MAYOR CURTIS: Okay. We do not have a need for Executive Session. So, before we adjourn Is there any questions or comments from the committee? Yes.

JAMES LOPEZ: Wade did a QR code for us reading potholes So, we had our first one over the weekend. So, we also have that they did a great job. I'm a little skeptical because I'm gonna come out on Monday and there's gonna be 100 There's a QR code on the website. Scan it. I practiced one it worked really well to get the area and cross road if you can't find that address.

MAYOR CURTIS: It allows the upload a picture too. Alderwoman Johnson?

ALD JOHNSON: I just wanted to say that I know they're doing a lot of like the manhole work, I think in down in our area. I've only

had one complaint and I responded to it I think the resident was okay.

MAYOR CURTIS:

I see them almost daily now. And that should be that is that work. Zach, that work is supposed to be done late spring, early summer the manhole repair work. So, they started last fall winter kind of put them on a hiatus and I'm glad to hear they're back. Out there doing that work now. So is there a motion to adjourn.

ALD PRUDE:

So move.

ALD JONES:

Second.

MAYOR CURTIS:

Motioned by Alderman Prude and Seconded by Alderman Jones. All in favor?

ESU BOARD:

Aye.

MAYOR CURTIS:

Opposed? Thank you, everyone.